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## CGHS Cards

### DEFINITION OF FAMILY

In accordance with the initial instructions, the term of Family of the Government servant's wife or husband, as the case may be, are mainly dependent on and residing with the Government servant. As per the recommendations of the Sixth Central Pay Commission, medical facilities under the scheme, parents, sisters, widows and children will be deemed dependent on the Government servant's income from all sources including pension and pension equivalent +DA per month.

### ENTITLEMENT OF THE SCHEME:

All Central Govt. Servants paid from Civil Estimates (other than those employed under Delhi Administration except members staying in quarters in cities where the Scheme is functioning and members at medical facilities.

### TRANSFER

In case the Central Govt. Employee is transferred to another Government Employee is not entitled for the medical benefits under the Scheme but will be governed under CS(MA) Rule. In the event of transfer to North Eastern Region Andaman and Nicobar Islands & Lakshadweep, the family members by depositing advance usual contribution, the employee himself will be governed under CS(MA) Rule.

### TEMPORARY VISIT IN COVERED CITY

Central Govt. employees and dependent family members who are visiting other cities where the scheme is operating and are not entitled for free medical attendance / treatment under the scheme (CGHS Cards for medical treatment in any of those cities, should be issued to serving employees.) Medical facilities should be restricted to those cities. Fresh authorities may be issued, if necessary. Similar facilities should be issued to dependent family members if holding CGHS Cards and when visiting.

### PRODUCTION OF CGHS CARD

The production of CGHS Card is obligatory at every visit to ensure and prevent misuse of card. The misuse of card is a cognizable offence. For essential and immediate treatment should not be denied. The holder is advised to bring the CGHS Card at the time of subsequent visits. It should be made in OPD ticket of the patient. The production of CGHS Card should be made by the holder as a member of the said dispensary. **The renewal of CGHS Card** should be made by the holder. The Indian Postal Order should be sent to Pension

Delhi, regularly on Or before 6th day of the following month. Office!r Incharge must see the date of issue of I.P.O/ DDS w! the Post Office. The Chief Medical Officer incharge will obtain a pay/pension due to incremente rise after every two years for he verified from his pension payment order before revalidati may therefore re-fix the rate of contribution accordingly. In ca dispensary to another shall be) done by the Chief Medical InCh.

#### **REGISTRATION OF CGHS CARD IN DISPENSARY**

Card Holder must deposit the Index Card in the dispensary ar receiving clerk, will initial the token card in confirmation. Until for treatment in the said dispensary. On transfer to another index card from the dispensary and deposit the same along w dispensary which has been allotted to him. It is only after th that the members mentioned in the token card are entitled to facilities.

#### **SURRENDER OF CGHS CARD**

The CGHS Identity Card held by the beneficiary other than Pen Ex- MPs etc. must be surrendered to the issuing authority in th

- (a) Retirement /Resignation
- (b) Death of Government Servant.
- (c) Transfer of Govt. Servant to another office. The Govt. serva to another office where he/ she is again entitled far CGHS bene and obtain a new Identity Card.

Pensioners, EX-M.Ps Member of General Public etc. are also re issuing authority on its expiry in case they no longer desire to .

#### **MISUSE OF CGHS CARD**

If the Medical Officer detects a case of misuse of CGHS Token person, he will bring to the notice of Chief Medical Officer InCh: HQ/ etc. for further necessary action.

#### **LOSS OF IDENTITY CARD**

As a lost card is likely to be misused the card holder must infor Police and inform the following with a, copy of F.I.R.

- (i) Issuing authority.
- (ii) M.O. Incharge of the concerned dispensary.
- (iii) Headquarters of CGHS in the cities other than Delhi. A penalty of Rs. 5!- for 1st instance. 2nd... instance Rs. 7!-, 3rd individual Plastic Cards in Delhi – the procedure is same but , t

#### **DEPENDENCE CERTIFICATE**

Every Card Holder must certify that the parents /Dependents v card, normally reside with him. Such a certificate must be fur renewed every January. Otherwise the parents shall be treatec also state that the income from all sources does not exceed Rs

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