

ANNEXTURE "A"
(See rule 3)

Affix here Court
Fee Stamp of
Rs. 10.00

To,
..... Public Information Officer,
(Name of Office with address)

- (1) Full Name of the applicant
- (2) Address of the applicant
- (3) Particulars of information required
 - (i) Subject Matter of information (Broad category of the subject to be indicated such as grant of Government land/service matters/license etc.
 - (ii) The period to which the information relates. (Relevant period for which information is required to be indicated.)
 - (iii) Description of the information required. (Specific details of the information is required to be indicated.
 - (iv) Whether information is required by post or in person.(The actual postal charges shall be included in the additional fees.)
 - (v) In case by post (Ordinary, Registered or Speed)
- (4) Whether the applicant is below poverty line? (If yes, attach the photocopy of proof thereof)

Place:

Date :

Signature of the applicant.

ANNEXTURE "B"
[See rule 5(1)]

Affix here Court
Fee Stamp of
Rs. 20.00

Appeal under section 19(1) of the Right to Information Act, 2005

From: (Appellant's name and address)

To,

.....,

(Name/designation/address of the appellate authority)

- (1) Full Name of the appellant
- (2) Address of the appellant
- (3) Particulars of Public Information Officer
- (4) Date of receipt of the order appealed against (If order passed)
- (5) Last date of filing the appeal
- (6) The grounds for appeal
- (7) Particulars of information
 - (i) Nature and Subject Matter of information requiredName of the Office or Department to which the information relates

Place:

Date :

Signature of the appellant.

ANNEXTURE "C"
[See rule 5(2)]

Affix here Court
Fee Stamp of
Rs. 20.00

**Second Appeal under section 19(3) of the Right to Information
Act, 2005**

From: (Appellant's name and address)

To,

.....,

(Name/designation/address of the appellate authority)

- (1) Full Name of the appellant
- (2) Address of the appellant
- (3) Particulars of Public Information Officer
- (4) Particulars of First Appellate Authority
- (5) Date of receipt of the order appealed against
- (6) Last date of filing the appeal
- (7) Grounds for appeal
- (8) Particulars of information:-
 - (i) Nature and Subject Matter of information required.
 - (ii) Name of the Office or Department to which the information relates.

Place:

Date :

Signature of the appellant.