

LTA Claim Checklist		
Name of Pensioner:		
Date of Retirement :		
Date of Death of Pensioner:		
Name of Family Pensioner:		
Date of Death of Family Pensioner:		
Sr. No.	Documents Required	Page No.
1	An application for LTA Claim.	
2	Death Certificate of the Pensioner.	
3	Death Certificate of the family pensioner.	
4	Copy of Nomination Form.	
5	PAN Card & Adhar Card copies of family pensioner and claimant duly verified.	
6	Consent/ Dissent Statement of Claimant.	
7	Indemnity Bond, PAN Card & Adhar Card copies of witnesses & Sureties	
8	Attested Copy of PPO (Disburser's Portion)	
9	Copy of PPO (Pensioner's Portion)	
10	Copy of NC in respect of loss of PPO (Pensioner's Portion)	
11	Succession Certificate/ Legal heir Certificate (in case of no nomination)	