



CPENGRAMS

Centralized Pension Grievance Redress & Monitoring System

Individual Pensioners' Module

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Pension & Pensioners' Welfare



Index

S No.	Contents	Page No.
1.	About CPENGRAMS	1
2.	How to Avail CPENGRAMS Service	2
3.	CPENGRAMS home page	3
4.	Lodge New Grievance	4-6
5.	Send Reminder/Clarification	7-8
7.	View Grievance/Appeal Status	9-10
8.	Feedback	11-12
9.	Appeal	13-14
10.	Contact Us	15

About CPENGRAMS

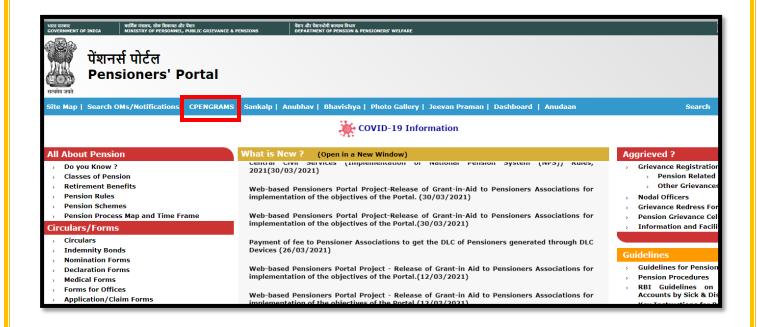
CPENGRAMS [Centralized Pension Grievance Redress & Monitoring System] is an online web-enabled system developed by National Informatics Centre [NIC] in association with the Department of Pension & Pensioners' Welfare with an objective of speedy redress and effective monitoring of the grievances besides providing a fast access to the pensioners. Special focus is being given on grievance registration by Family Pensioner & Super Senior Pensioner. CPENGRAMS offers the following features:

- > Online Lodging of grievances.
- > Send the Reminder/Clarification for the registered grievance.
- ➤ View Grievance/Appeal Status.
- > Feedback
- > Appeal if not satisfied with the Grievance disposal

How to Avail CPENGRAMS Service

(Individual Pensioners' Module)

- (1) CPENGRAMS website (https://pgportal.gov.in/pension)
- (2) Pensioners Portal website (https://pensionersportal.gov.in/)



CPENGRAMS Home Page

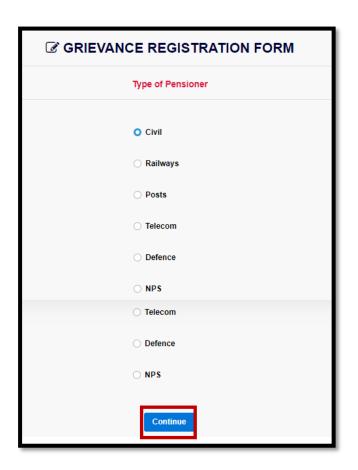


Lodge New Grievance

To register a new grievance, click on "Lodge New Grievance" button:

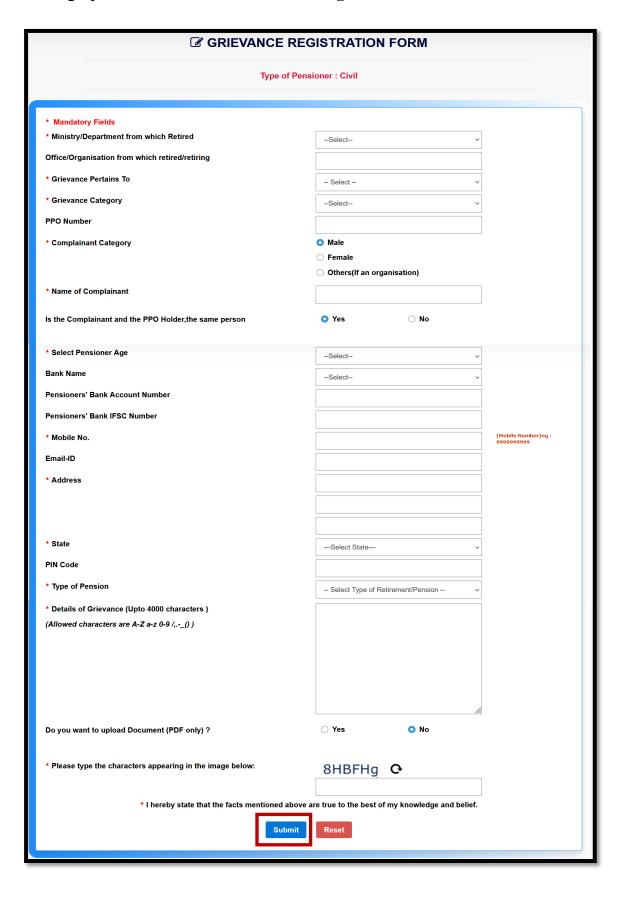


> Select the **Type of Pensioner** and Click on **Continue**.



To register a grievance, Pensioner's details and his/her grievance description is required. Along with the description of the grievance, relevant document in support of the grievance can also be uploaded (in PDF format only). The registration form also has some mandatory fields marked as *.

After filling up all the details in **Grievance Registration form** click on "Submit" button.



> After entering the OTP sent on the registered mobile number. Click on Verify and Submit.



After the mobile number is verified, a **Registration No.** will be provided as shown below. This registration number is also sent to the Complainant/Pensioner via Email/SMS if mobile no/email id is provided during the registration.



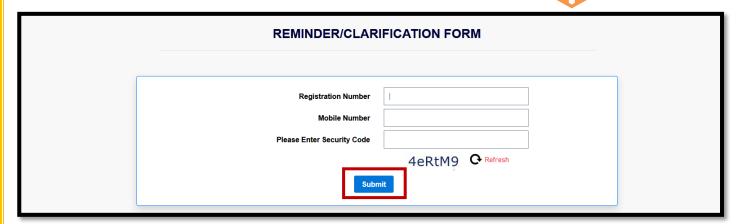
Send Reminder/Clarification

This option is used to send a new "Reminder/Clarification" for the already registered grievances.

Click on "Send Reminder/Clarification" button:



Enter the **Registration Number, Mobile Number, Security Code** and click on **Submit** button to go to Reminder/Clarification form page, as shown below.



There are two options in the form of radio buttons:

Reminder: Select this radio button to send "Reminder".

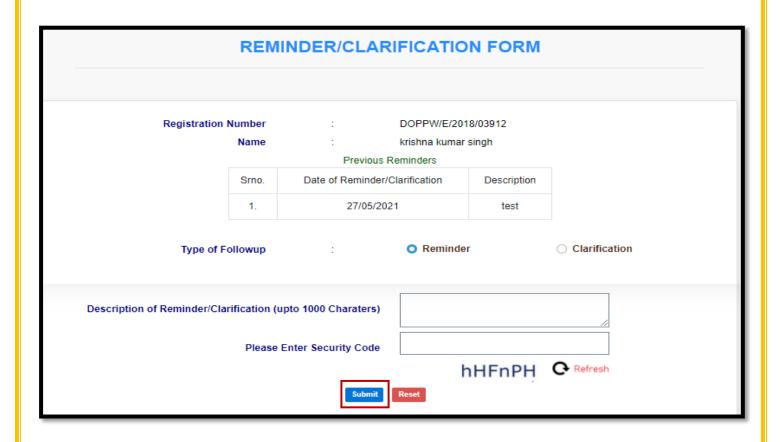
Clarification: Select this radio button to send "Clarification".

> The page also shows previous reminders or clarifications (if any).



- After selecting the desired option, enter the description of reminder/clarification and security code.
- Click on *Submit* button.

"Reset" button is also provided to clear/empty all the input fields.



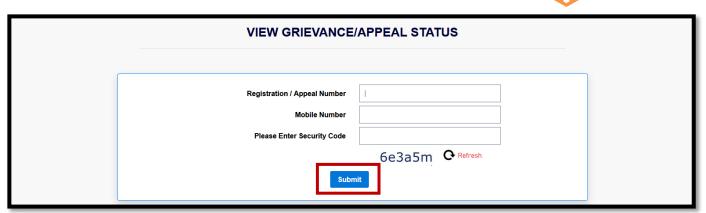
View Grievance/Appeal Status

This option displays current status of registered grievance and appeal.

Click on "View Grievance/Appeal Status" button:



Enter the **Registration Number, Mobile Number, Security Code** and click on **Submit** button to go to View Grievance/Appeal Status page, as shown below.



After submitting the details, current status of Grievance is displayed. If any Appeal has been registered then the status of Appeal is also displayed.



Grievance / Appeal Status

₽Print

Status as on 17 Jun 2021

Grievance Status

Registration Number : DOPPW/E/2019/10064
Name Of Complainant : SHARDINDU KUNDU

Date of Receipt : 29 May 2019

Received by : Department of Pension and Pensioners Welfare

Current Status : CASE DISPOSED OF

Your Feedback : Average

Date of Action : 22 May 2021

Remarks : Provisional pension has been revised from Rs 18545/- to Rs.

19585/- w.e.f October-11 and arrear bill also been prepared .A letter(attached) has been issued to the pensioner for

information. The case may kindly be treated as closed

Attachment : % open

Appeal Status

Appeal Number : DOTEL/E/A/21/0000002

Received Date : 16 Jun 2021

Received By : Department of Telecommunications

Appellate Authority Details : Surendra Kr Khurana

ADG

607, Mahanagar Doorsanchar Bhawan 110002

surendrak.khurana@gov.in

01123222582

Current Status : Received Appeal

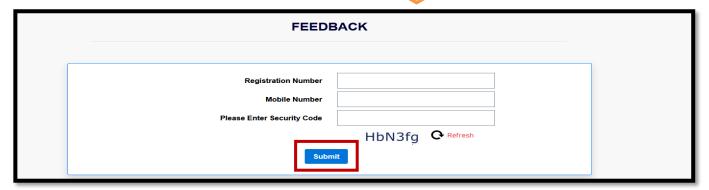
Feedback

Feedback can be submitted after disposal of grievance.

Click on "Feedback" button:

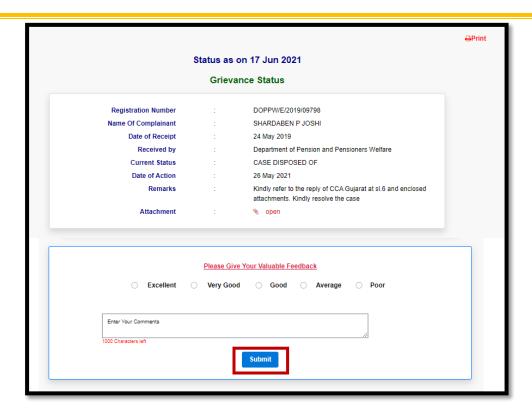


Enter the **Registration Number, Mobile Number, Security Code** and click on **Submit** button to go to Feedback page, as shown below.



You can select the quality of disposal of grievance (Excellent, Very Good, Average, Poor) and also write the feedback upto 1000 words and then click on *Submit* button.





After filling the feedback, enter **OTP** sent on registered mobile no. and email id.



Appeal

If you are not satisfied with the Grievance disposal, then you can Appeal.

Note: Appeal can only be done within 30 days of the disposal of grievance.

Click on "Appeal" button:



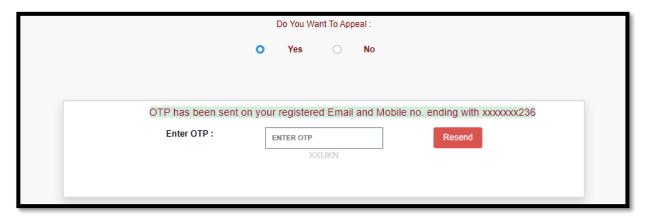
Enter the Registration Number against which you want to Appeal, Mobile Number, Security Code and click *Submit* button to go to Appeal page, as shown below.



Grievance/Appeal Status is displayed.



- ➤ If you wish to Appeal then select Yes or else select No, when asked 'Do you Want to Appeal'.
- Enter **OTP** sent on registered mobile no. and email.



- Enter Details of Appeal (upto 4000 characters) and Security Code.
- Click on Submit button.



Appeal No. will be provided as shown below. This Appeal number is also sent to the Complainant/Pensioner via Email/SMS if mobile no/email id is provided during the registration.



Contact Us

Toll Free No.: 1800-11-1960

Email id: care.dppw@nic.in